APPROVED

Timpanogos Special Service District
Administrative Board
Electronic Meeting Minutes
6400 North 5050 West Utah County, Utah

February 15, 2024 6:00 p.m. Conference Room/Electronic Meeting

Board Members:

Present:	Sullivan Love (Chair)	David Bunker	Neal Winterton
	Brian Braithwaite	Blaine Thomas	Brent Rummler
Electronic:	Mark Christensen	Richard Nielson	
	Chandler Goodwin (Vice Chair)		
Excused:	Mack Straw	Joel Thompson	Chris Condie

District Staff: Richard Mickelsen, District Manager (Electronic)
David Barlow, District Engineer
Danette Smith, Board Secretary
Joe Martin, CPA

Others: Mark Bell, Hayes Godfrey Bell
Wade Stinson, Aqua Engineering
Brent Packer, Bowen Collins and Associates
Brandon Wyatt, Bowen Collins and Associates
Trevor Lindley, Brown and Caldwell

Call to Order

Sullivan Love, Board Chair, called the meeting to order 6:00 p.m.
Sullivan said Rich Mickelsen, District Manager, is joining the meeting electronically, as he is not feeling well.

Public Comment

There was no public comment.

Approval of Minutes

1. **Approval of the January 18, 2024 Administrative Board Meeting Minutes**

David Bunker made a motion to approve the minutes of the January 18, 2024 Administrative Board Meeting. Blaine Thomas seconded the motion. Those voting "Aye" – Sullivan Love, David Bunker, Mark Christensen, Blaine Thomas, Brian Braithwaite, Richard Nielson, Neal Winterton, Brent Rummler and Chandler Goodwin. Those voting "Nay" – None. The motion passed unanimously.

Consent Calendar

1. **TSSD Check Register**
2. **CL-N1:**
   a. **Sundt Pay Request No. 16 ($657,751.24) retainage ($34,619.01)**
   b. **Change Order: Saratoga Springs Well Line ($42,777.94)**
3. **TO 2024-01 Package E Sidestream Phosphorus and Nitrogen 10% Basis of Design ($326,795) - Brown and Caldwell (Carollo)**
4. **West Bioreactor Safety Design ($54,800) - JUB**

Neal Winterton made a motion to approve all items on the Consent Calendar as presented. Richard Nielson seconded the motion. Those voting "Aye" – Sullivan Love, David Bunker, Mark Christensen, Brian Braithwaite, Richard Nielson, Blaine Thomas, Neal Winterton, Brent Rummler and Chandler Goodwin. Those voting "Nay" – None. The motion passed unanimously.

Finance

1. Financial Report

Sullivan said there would not be a financial report tonight as they are still in the process of closing out the year. There will be a report next month. The 2023 impact fee report is in dropbox.

Action Items

1. Award CL-R1 Lehi American Fork Outfall Project - Sundt Construction ($44,706,535.00)

Sullivan asked if anyone had questions or concerns on this action item. Mark Christensen said he had some concerns as this is a lot of money. David Barlow has asked Sullivan if he would sign this contract as Rich is out of the office. Mark Bell did not see a problem with Sullivan signing. Sullivan asked if any board members had concerns with him signing. There were no comments or concerns from Board Members.

Blaine Thomas made a motion to award the CL-R1 Project to Sundt Construction for $44,706,535.00 and to authorize the Board Chair to sign the contract. David Bunker seconded the motion. Those voting "Aye" – Sullivan Love, David Bunker, Mark Christensen, Brian Braithwaite, Richard Nielson, Blaine Thomas, Neal Winterton, Brent Rummler and Chandler Goodwin. Those voting "Nay" – None. The motion passed unanimously.

Communication

1. Manager's Report

Rich Mickelsen said the flows for January are 21.7 mgd. Rich said the plant is performing well with low BOD, TSS with sufficient oxygen going through the plant. Rich said the ammonia is a little higher than he would like and there are some issues we are resolving as we go along. Total effluent phosphorus is at .32 mg/L, which is a good number to start the year. Sullivan asked if we are seeing any infiltration changes. Rich said yes, we are estimating about 1 mgd, with high flows consistently above 21 mgd, and in the past we have been right around 20 mgd,

Sullivan introduced new board member Brent Rummler from Alpine and welcomed him to the board.

The board discussed the bill regarding moving forward from a special service district to a service district. Mark Bell said so far there has not been any movement on that bill. Blaine asked how it will affect employees with retirement or benefits when that change happens, as he does not want anything to affect the employee's work status. Sullivan said, to his knowledge, nothing will change with that.

Closed Session

1. To discuss Litigation, Property Acquisition and Personnel

There was no closed session.

Adjourn: Brian Braithwaite made a motion to adjourn. Brent Rummler seconded the motion. All present "Aye." Meeting adjourned. 6:09 p.m.