Timpanogos Special Service District
Administrative Board
Electronic Meeting Minutes
6400 North 5050 West Utah County, Utah

APPROVED

June 18, 2026 6:00 p.m. Conference Room/Electronic Meeting

Board Members Present:	Sullivan Love (Chair)	Mark Christensen	David Bunker
	Chandler Goodwin	Joel Thompson	Neal Winterton
	Brian Voeks	Richard Nielson	Brian Braithwaite*
Electronic:	Mack Straw	Blaine Thomas	Dave Norman
Excused:	Shane Sorensen		
District Staff:	Richard Mickelsen, District Manager		David Barlow, District Engineer
	Steven Carter, CFO		Sam Grimes, Treatment Manager
	Danette Smith, Board Secretary		Devin Langford, CTO
	Joe Martin, CPA (online)		Shannon Hansen, Administrative Manager
Others:	Mark Bell, Hayes Godfrey Bell PC		Susan Spore, Brown and Caldwell
	Dale Keep, Sundt Construction		Japheth Mcgee, Zions Public Finance
	Johnathan Ward, Zions Public Finance		Mark Anderson, Zions Public Finance
	Eric Hunter, Chapman and Cutler		Naseem Ghandour, Vineyard

Call to Order

Sullivan Love, Board Chair, called the meeting to order. 6:01 p.m. Sullivan welcomed new TSSD Board Member, Brian Voeks from Vineyard.

Public Hearing - To receive public comment and consider the following:

1. **Issuance of up to $200,000,000 Aggregate Principal Sewer Revenue Bonds**
2. **2026 Tentative Amended Operations and Maintenance Budget and the 2026 Tentative Amended Capital Budget**
3. **FY 2027 Tentative Proposed Operations and Maintenance Budget and FY 2027 Tentative Proposed Capital Budget**

Richard Nielson made a motion to go into Public Hearing. Neal Winterton seconded the motion. Those voting "Aye" – Sullivan Love, Blaine Thomas, Joel Thompson, David Bunker, Chandler Goodwin, Mark Christensen, Richard Nielson, Neal Winterton, Brian Voeks, Mack Straw, and Dave Norman. Those voting "Nay" – None. Brian Braithwaite and Shane Sorensen were not present and did not vote. The motion passed unanimously.

There was no public comment.

Chandler Goodwin made a motion to close the Public Hearing. David Bunker seconded the motion. Those voting "Aye" – Sullivan Love, Blaine Thomas, Joel Thompson, David Bunker, Chandler Goodwin, Mark Christensen, Richard Nielson, Neal Winterton, Brian Voeks, Mack Straw, and Dave Norman. Those voting "Nay" – None. Brian Braithwaite and Shane Sorensen were not present and did not vote. The motion passed unanimously.

Public Comment

There was no public comment.

Approval of Minutes

1. **Approval of minutes of May 21, 2026 Board Meeting**

David Bunker made a motion to approve May 21, 2026 Board Meeting Minutes. Blaine Thomas seconded the motion. Those voting "Aye" – Sullivan Love, Blaine Thomas, Joel Thompson, David Bunker, Chandler Goodwin, Mark Christensen, Mack Straw, Neal Winterton, Richard Nielson, Brian Voeks, and Dave Norman. Those voting "Nay" – None. Shane Sorensen and Brian Braithwaite were not present and did not vote. The motion passed unanimously.

Consent Calendar

1. **TSSD Check Register**
2. **SR-1 – Structural Rehab of 60-inch RCP from Boat Harbor Lift Station**
    a. **Construction Management Bowen Collins ($231,102)**
3. **TP-4/5 – Clarifier**
    a. **East Clarifier: Archer Western pay Request #21 ($694,503.19) retainage ($36,552.80)**
4. **Package A – Thermal dryer**
    a. **Alder Construction pay Request #3 ($986,463.85) retainage ($51,919.15)**
    b. **Hauling**
        i. **Semi-trucks ($130,000)**
    c. **MP-4A TSSD Biosolids Thermal Drying ($80,550.49) relocating yard piping plant drain return**
5. **Package B – Tertiary filtration and UV Disinfection**
    a. **Gerber pay Request #16 ($2,180,737.00) retainage ($115,249.32)**
6. **Package C – PCAD**
    a. **GMP3 digester Complex Piles and Deep Foundations – Alder Construction pay Request #16 ($950,709.40) retainage ($50,037.34)**
    b. **GMP4 Digester Complex –**
        i. **Alder Construction pay Request #4 ($872,057.87) retainage ($45,897.78)**
    c. **GMP EQ-01**
        i. **Alder Construction pay Request #4 ($1,095,670.15) retainage ($57,666.85)**

Blaine Thomas made a motion to approve the items on the Consent Calendar as presented. Chandler Goodwin seconded the motion. Those voting "Aye" – Sullivan Love, Blaine Thomas, Joel Thompson, David Bunker, Chandler Goodwin, Mark Christensen, Mack Straw, Neal Winterton, Richard Nielson, Brian Voeks and Dave Norman. Those voting "Nay" – None. Shane Sorensen and Brian Braithwaite were not present and did not vote. The motion passed unanimously.

***Brian Braithwaite arrived. 6:06 p.m.**

Finance

1. **Financial Report**

The May 2026 financials were in the board packet for review.

Action Items

1. **Issuance of up to $200,000,000 Aggregate Principal Sewer Revenue Bonds - Resolution 2026-05**

Rich said that Zions Public Finance serves as the District's financial advisor. Zions representatives were present tonight to address questions raised last month regarding timing of the bond issuance. Japheth McGee, Zions, said they have generally found that macroeconomic conditions have a greater impact on rates rather than a specific time of year. Also, the inflows into municipal bond funds are an important part of buying the bonds. This is the money investors place into funds that may be used to purchase municipal bonds. Over the past three years, municipal bond funds have experienced positive fund flows, meaning more money has gone into the funds than has come out, making this an overall favorable time for municipal bonds. Japheth said that bond maturities and redemptions give investors additional money to reinvest. Many bonds mature between June and August, and there is also a significant increase in redemptions in December, both of which can provide investors with funds to reinvest in municipal bonds. He added that macroeconomic events, such as COVID, have a greater effect on rate trends.

Japheth thinks there is some flexibility in timing. The bigger concern is what the District is doing cash level wise. You need money to pay for projects and the longer we wait, Japheth thinks the rates will continue to increase. It is anticipated that there is probably going to be a rate hike and no reductions.

Mark Anderson, Zions Public Finance, said the resolution identifies the maximum parameters for the bond issuance, which is $200 million, the maximum term at 31 years, the maximum discount that bonds can be sold at 2% and maximum interest rate at 6%. We would expect something in the 4% range based on today's market. It also designates individuals as decision makers on accepting terms of the proposed sale of the bonds. It identifies the Board Chair or his designee, the Finance Committee Chair, or his designee, and the General Manager as the decision-makers on the acceptance of the final terms and requires two of the three of those positions to be in concurrence.

Brian Braithwaite made a motion to approve Resolution 2026-05, A Resolution authorizing the issuance and sale of up to $200,000,000 sewer revenue bonds for Timpanogos Special Service District fixing the maximum aggregate principal amount of the bonds, the maximum number of years over which the bonds may mature, the maximum interest rate which the bonds may bear, and the maximum discount from par at which the bonds may be sold.

David Bunker said if the District does not go out to bond until after we change names, would we need to come back and update that resolution under Timpanogos Sanitary Sewer District? Mark Bell said he did not think there would be a legal requirement to do that because anything that is done today or during the time that is a special service district, as a matter of law, carries over as a local district. You may want to talk about that in terms of confusion in the marketplace an whether it would make sense to make a name change, as far as the official documents that are done for releasing the bonds or at least have an explanation in the new documents why it says formally known as 'Timpanogos Special Service District". Eric Hunter, Chapman and Cutler, agreed and said they would use the new name in the bond documents, but this authorization would allow you to proceed.

David Bunker seconded the motion. Sullivan Love, Chair, took a roll call vote. Those voting "Aye" – Sullivan Love, Blaine Thomas, Joel Thompson, David Bunker, Chandler Goodwin, Mark Christensen, Mack Straw, Neal Winterton, Richard Nielson, Brian Voeks and Brian Braithwaite. Those voting "Nay" – None. Shane Sorensen was not present and did not vote. Dave Norman abstained from voting. The motion passed.

2. **Adopt the 2026 Amended Operations and Maintenance Budget and the 2026 Amended Capital Budget for the partial year January 1, 2026, through June 30, 2026 – Resolution 2026-06**

Rich said last month the board approved a Resolution to move from a calendar year to a fiscal year budget, so this budget amendment covers the dates from January 1, 2026, to June 30, 2026.

David Bunker made a motion to approve Resolution 2026-06, A Resolution approving of the Timpanogos Special Service District (aka Timpanogos Sanitary Sewer District) adopting amended budgets for the partial year January 1, 2026, through June 30, 2026. Brian Braithwaite seconded the motion. Sullivan Love, Chair, took a roll call vote. Those voting "Aye" – Sullivan Love, Blaine Thomas, Joel Thompson, David Bunker, Chandler Goodwin, Mark Christensen, Mack Straw, Neal Winterton, Richard Nielson, Brian Voeks and Brian Braithwaite. Those voting "Nay" – None. Shane Sorensen was not present and did not vote. Dave Norman abstained from voting. The motion passed.

3. **Adopt FY 2027 Proposed Operations and Maintenance Budget and FY 2027 Proposed Capital Budget – Resolution 2026-07**

Rich said the major change between last month and this month is the manager's message. Rich put in some information regarding the transition from Timpanogos Special Service District to Timpanogos Sanitary Sewer District. Then there are just dome updates on the projects and the rest of the packet is generally the numbers that were presented last month.

Chandler Goodwin made a motion to approve Resolution 2026-07, a Resolution for the Timpanogos Special Service District (aka Timpanogos Sanitary Sewer District) Adopting budget for the 2027 Fiscal Year commencing July 1, 2026. Neal Winterton seconded the motion. Sullivan Love, Chair, took a roll call vote. Those voting "Aye" – Sullivan Love, Blaine Thomas, Joel Thompson, David Bunker, Chandler Goodwin, Mark Christensen, Mack Straw, Neal Winterton, Richard Nielson, Brian Voeks and Brian Braithwaite. Those voting "Nay" – None. Shane Sorensen was not present and did not vote. Dave Norman abstained from voting. The motion passed.

4. **Defining Terms and Length of Service for Member Cities' Appointments to the Board of Trustees of the Timpanogos Sanitary Sewer District – Resolution 2026-08**

Sullivan said the Utah County Commissioners approved their resolution to make Timpanogos Sanitary Sewer District and part of that was to set forth the entities' board member appointment dates. There were some issues that were off by seven days on some of the terms. This is to have the TSSD Board adopt the appointment and expiration dates set forth in this resolution.

David Bunker made a motion to approve Resolution 2026-08, a Resolution of the Timpanogos Sanitary Sewer District (fka Timpanogos Special Service District) defining terms and lengths of service for member cities' trustees' appointments to the Board of Trustees. Brian Braithwaite seconded the motion. Sullivan Love, Chair, took a roll call vote. Those voting "Aye" – Sullivan Love, Blaine Thomas, Joel Thompson, David Bunker, Chandler Goodwin, Mark Christensen, Mack Straw, Neal Winterton, Richard Nielson, Brian Voeks and Brian Braithwaite. Those voting "Nay" – None. Shane Sorensen was not present and did not vote. Dave Norman abstained from voting. The motion passed unanimously.

Communication

1. **Manager's Report**
    a. **Board Service Awards**
        i. **Sullivan Love – Board Chair (2023-2026) with nine years of service**
        ii. **Blaine Thomas – Board Chair (2001-2006) with thirty-one years of periodic service**

Rich said as we are changing our form of government, the board wanted to recognize Sullivan Love and Blaine Thomas for their service as they will no longer be on the board. Rich presented Sullivan with an engraved crystal award, a blanket and card. There was the same recognition award for Blaine Thomas that he would receive later as he is not attending in person. David Bunker said it has been a pleasure to work with Sullivan, and he has done a great job as Chair and David has appreciated all he has done for the board. David thanked Blaine and said he knows Blaine has seen the plant go through many changes and he has done great job on the board. Sullivan thanked the board and said he had learned something from each one of them and he appreciates all the help they have given him as board chair. Sullivan said the team members and staff at the District are the ones that keep the District functioning and running well. The employees are the most valuable asset of the District in Sullivan's opinion, and he appreciates the work they do.

b. SR-1 Structural Rehab of 60-inch RCP begins June 22, 2026

Rich said this is the rehab of our 60-inch pipe that runs along 1500 South. The board approved this project, and the work will begin on Monday, June 22, 2026. This project will be much shorter than the CL-R1 project which we did over the last two years, but there will be road closures and traffic pattern realignments. The actual lining of the pipe will begin around the first week of August and will finish in mid-September. They have to set all the bypass pumping because that sewer line still has sewer water going through it.

c. Plant Performance

Rich said the monthly effluent ammonia numbers are below the yearly average. Instead of 3.2 mg/l, we are down at 2.3 mg/l, which shows the effectiveness of the biology cleaning the water. Because the biology has now stabilized, the biosolids hauling has tapered off. Rich said the total phosphorus numbers are increasing, which we typically see as the weather gets warmer, and the biology releases more phosphorus through the process. Brian Braithwaite asked if Rich anticipates any issues with the plant going through construction, the dryer winter and the warmer season. Rich said because it is dry and we are close to the waterfront, the dewatering has been better than we typically see, and it has been advantageous for the contractors to work through the mild winter. So, it is not hurting us to have drier/warmer weather at this point. Rich does not see us having issues with the warm weather. It is typically cold weather when the biology does not work as hard and we have to retain more biology.

Closed Meeting

1. **To discuss Litigation, Property Acquisition, and Personnel**

There was no closed meeting.

Adjourn: David Bunker made a motion to adjourn. Brian Braithwaite seconded the motion. All present "Aye." Meeting adjourned. 6:48 p.m.